

How to prepare for mapping with Wheelmap

Checklist for your “MapMyDay” group event

Be part of “MapMyDay” so that everyone can get moving. Because movement is freedom. For people in wheelchairs, however, it is a freedom with obstacles. By sharing your local knowledge about the accessibility of places you can make a difference for others. It’s really easy:

Just two more weeks... how to prepare:

- Set a time and meeting place.
When and where will you meet up?
- Invite people
What are some ways of reaching colleagues and the other mappers? You can send an email around or create a Facebook event or a WhatsApp group.
- Know the Wheelmap criteria for wheelchair accessibility
Tip: You can share the links or send the Handout for Mappers or the FAQs <http://wheelmap.org/en/faqs/> to everyone.
- Install the Wheelmap app
The app can be downloaded for free for Android, iPhone and Windows Phone (Windows 10).
- Registering and logging in
You can start marking places right away without logging in, but if you want to add or edit places you need to register. Here’s how:
 - Register an account on <https://www.openstreetmap.org/user/new> or follow the registration process of your app. Activate the account by clicking on the link in the confirmation email you’ll receive from OpenStreetMap (OSM).
 - To sign in to Wheelmap: Click on “Login” (in the browser) or on the profile icon (in the apps) and log in on Wheelmap, using your OSM account username and password. Done!
- Optional: Let the media know
Tip: Use the “MapMyDay” press release as a guideline and add your own information.

Your toolkit

Photos, logos, profile pictures and many other materials are available for designing your “MapMyDay” event. Take a look at www.mapmyday.org and find out how you can set even more into motion.

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The big day... on your marks, get set!

- The Wheelmap wheelchair accessibility criteria are clear to everyone
Tip: You can use the Handout for Mappers to explain the traffic light system.
- Everyone has installed the app and understands its functions
Tip: When underway, you can find information about marking and editing places and about uploading photos, as well as many more tips, in the FAQs.
- Mapping tasks are defined
*Do you have a special goal for your mapping event? For example, “We want to mark 200 places”, “...add 50 new places!”, “...upload a photo of the entrance for every place!” etc.
Note: If you are not logged into the Wheelmap, you can only mark places.*
- Groups are assigned.
Tip: It is easiest to go mapping in groups of two or three.
- Decide on a route
Tip: Choose parts of town that have many unmarked (grey) places.
- Enough smartphones and tablets on hand? Batteries charged?
Tip: Spread out the use of your mobile devices so that they will last for the entire mapping event.

During and afterwards... Sharing is caring!

- Facebook, Twitter & Co.
You can post your experiences, impressions and mapping moments on Facebook or share them with other mappers around the world on Twitter and Instagram using the hashtag #MapMyDay
- A round of feedback
Get together to wrap up your mapping event: Share your experiences and see what your “MapMyDay” event has contributed to the Wheelmap!
- The worldwide “MapMyDay” community
Keep in touch and find out what is happening in other parts of the world for “MapMyDay”. Go to www.mapmyday.org and leave your contact information. We will keep you informed about “MapMyDay”.